

OFFICE OF THE MISSION DIRECTOR National Rural Health Mission, Assam Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam

TENDER FOR SELECTION OF AGENCIES/FIRMS FOR INSTALLATION & HIRING OF HOARDINGS

Tender Reference No	:NRHM/Hoardings/154/2009-10/37013	
Date of sale and uploading of Tender Docume	nts : 7-12-2013	
Last Date and Time of receipt of Tender	: 27 -12-2013 till 2 pm	
Date of pre-bid meeting	: 17-12-2013 at 3 pm	
Date and Time of opening Tender	: 27 -12-2013 at 3 pm	
Place of opening Tender.	: Office of the Mission Director, National Rural Health Mission, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.	
Address for Communication	: Mission Director, National Rural Health Mission, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.	
Cost of Tender Documents in Demand Draft Hundred)	: Rs 2000/-(Rupees Two only in the form of Demand Draft in favour of State Health Society, Assam	

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OFFICE OF THE MISSION DIRECTOR National Rural Health Mission, Assam Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam

TENDER FOR SELECTION OF AGENCIES/FIRMS FOR INSTALLATION & HIRING OF HOARDINGS

Sealed tenders in **TWO BID SYSTEM** affixing Court Fee Stamp of Rs 8.25 only are invited by NRHM, Assam, from reputed and registered Firms/Agencies having permanent branch office in Assam with 5 (five) years experience in outdoor advertisements for installation and hiring of Hoardings and for Flex printing. Interested parties are requested to submit their tender along with the specified documents which will be received till **27-12-2013 up to 2.00 P.M**. The tender may be sent by Speed Post / Registered Post / Courier Services / in person in sealed cover addressed to "Mission **Director, National Rural Health Mission (NRHM), State Health Society, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam."** Tender received after the closing date & time shall not be entertained. The Mission Director NRHM Assam shall not be responsible for any postal delay.

1. LAST DATE FOR RECEIPT OF TENDERS.

Sealed Tenders in two separate covers {Technical Bid (Cover "A") and Price Bid (Cover "B")} will be received till **27-12-2013** up to **2 PM** by the Mission Director, National Rural Health Mission, Assam, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005

2. ELIGIBILITY CRITERIA

The Eligibility Criteria and the documents required thereof are given in the table below:

Sl No	Eligibility Criteria	Documents required
A	Must be a registered firm/printer/agency etc	Attested copy of certificate of registration of firm/company/society by competent authority
В	Must have a permanent registered branch office in Assam.	Attested copy of Trade License
С	Should have experience of installation of hoardings during the last five years.	Attested copies of orders/contracts for installation/hiring of hoardings with at least one single order of value Rs 15.00 lakhs executed during the last 5 financial years for hoarding installation/hiring.
D	Should have an average annual turnover of at least Rs 90.00 lakhs during the last 3 financial years.	Average annual turnover statement of last 3 financial years certified by a Chartered Accountant/Auditor
E	Should have valid VAT Registration, Service Tax Registration and Permanent Account Number	 Attested copy of 1. VAT Registration Certificate 2. Service Tax Registration Certificate 3. Permanent Account Number (PAN) Card
F	Should have Sales Tax/VAT clearance certificate for the last financial year.	Attested copy of Sales Tax/VAT Clearance Certificate issued by Tax authority.
G	Any other information, which may be useful in the process of evaluation.	Supporting Documents

- a) The bid document may be purchased from the Office of the Mission Director, NRHM Assam by paying Rs 2000/- (non refundable) in the form of Demand Draft in favour of "**State Health Society**, **Assam**" payable at Guwahati, Assam.
- b) The bid document may also be downloaded from the official websitewww.nrhmassam.in .The bidder who has downloaded the bid document from the website has to pay Rs 2000/- (non – refundable) in the form of Demand Draft in favour of **"State Health Society, Assam"** payable at Guwahati, Assam while submitting the bid. Tender without Rs 2000/- will not be accepted.
- c) All bids must be accompanied by Earnest Money Deposit (EMD) as specified in the relevant clause of the bid document.
- d) Bids will be opened in the presence of bidders or their authorized representatives on the specified date and time as stipulated in the bid document.
- e) At any time prior to the date of submission of bid, the Tender Inviting Authority may, for any reason, whether on his own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by an amendment. All prospective bidders who have received the bid document will be notified of the amendment and that will be binding on them. In order to provide reasonable time to take the amendment into account in preparing their bid, the Tender Inviting Authority may at its discretion, extend the date and time for submission of bids.
- f) Interested eligible bidders, if they so desire, may obtain further information from the office of the Tender Inviting Authority.

4. TECHNICAL BID- COVER "A"

The bidder should furnish the following in a separate cover hereinafter called "Cover A". Court Fee Stamp of Rs 8.25 must be affixed.

- a) Attested/notarized copy of Certificate of registration of the firm/company by the competent authority.
- b) Attested/notarized copy of Trade License

c) Attested copies of orders/contracts for installation/hiring of hoardings with at least one single order of value Rs 15.00 lakhs executed during the last 5 financial years for hoarding installation/hiring

- d) Undertaking as per Annexure I
- e) Annual Turnover Statement of last 3 financial years from a Chartered Accountant/Auditor in the format at **Annexure II**
- f) Attested/notarized copies of VAT Registration and Service Tax Registration certificate and PAN Card.
- g) VAT/Sales Tax Clearance Certificate, as on 31st March of last financial year issued by Tax authority

- h) Earnest Money Deposit of Rs 6, 00,000/- (Rupees six Lakhs) only in the form of Demand Draft/Bankers Cheque in favour of State Health Society, Assam. (EMD submitted in any other form or bids without EMD shall not be entertained. The EMD of the successful bidder shall be retained till completion of the tender period but shall not carry any interest. If the successful bidder fails to execute the agreement and/or fails to deposit the performance security amount within the specified time, or withdraws his bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned within 30 days after the finalization of the tender.)
- i) "Agreed Terms & Conditions" as per Annexure-III duly filled in and signed
- j) A Checklist (**Annexure-VI**) for the list of documents enclosed with their page number. The documents should be serially arranged as per this **Annexure-VI** and should be securely tied or bound.
- k) The tender/bid document should be signed by the bidder in all pages with office seal and submitted with the bid.

The bidder shall put above documents in a sealed cover super scribed as "TECHNICAL BID - COVER "A" TENDER FOR SELECTION OF AGENCIES/FIRMS FOR INSTALLATION & HIRING OF HOARDINGS, DUE 27-12-2013 and addressed to the Mission Director, National Rural Health Mission, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.

5. PRICE BID - COVER "B"

Cover "B" shall contain the Price Bid of the bidder.

(i) Signature and Seal on each page

Each page of the price bid should be duly signed by the bidder affixing the office seal.

(ii) Rates quoted

The bidder shall submit the Price Bid (Cover - B) in the format at **Annexure-V**. The rates quoted shall be inclusive of all taxes and any other charges. The component of Tax should also be shown separately.

The bidder shall put the duly signed Annexure-V in a sealed cover Super scribed as "PRICE BID COVER "B" TENDER FOR SELECTION OF AGENCIES/FIRMS FOR INSTALLATION & HIRING OF HOARDINGS, DUE 27-12-2013 and addressed to the Mission Director, National Rural Health Mission, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.

6. COVER FOR TECHNICAL BID & PRICE BID

The two separately sealed covers Technical Bid (Cover "A") and Price Bid (Cover "B")} shall be placed together inside another cover which shall be sealed and super scribed as **TENDER FOR SELECTION OF AGENCIES/FIRMS FOR INSTALLATION & HIRING OF HOARDINGS, DUE ON 27-12-2013** and addressed to the Mission Director, National Rural Health Mission, Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road,

7. OPENING OF COVER "A" AND COVER "B" OF TENDER

- (a) Bidders or their authorized representatives are entitled to be present on the date and time of opening of Technical Bid Cover "A".
- (b) Only those bidders whose Technical Bids are found acceptable after technical and commercial evaluation will be invited to be present at the date and time of opening of Price Bid Cover "B". The price bids of bidders not found technically qualified will not be opened.

8. VALIDITY OF BID:

Bids shall remain valid for acceptance for a period of 90 days after opening of Technical Bid i.e. Cover 'A'. Bids with shorter validity shall be rejected. Tender Inviting Authority may solicit bidders consent for an extension of validity period. A bidder may refuse extension request without forfeiting their EMD.

9. VALIDITY OF OFFER OF SUCCESSFUL BIDDER:

The validity of offer of the successful bidder shall be at least two years from the date of finalization of the order and the successful bidder will be bound to supply the items at agreed rates and terms during this period.

10. ACCEPTANCE OF TENDER

(i) Tender Evaluation

Tenders will be evaluated with reference to various criteria of technical bid and thereafter on the basis of the price per unit (landed price per unit) for determining the L1 (Lowest) for each item. Conditional discounts shall not be taken into account for price comparison.

(ii) Right to Reject Tender

Tender Inviting Authority reserves the right to accept the tender or to reject the tender for all items or for any one or more of the items tendered at any point of time without assigning any reason.

(iii) Tender Acceptance

The acceptance of the tenders will be communicated to the successful bidder in writing.

(iv) Agreement

The successful bidder shall execute an agreement on a non-judicial stamp paper of the value of Rs 100 (stamp duty to be paid by the bidder) within 10 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted or within 10 days from the date of issue of order

11. SECURITY DEPOSIT

Security deposit as mentioned in Annexure IV.

12. NON ASSIGNMENT OR SUB- LETTING

The bidder shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons, whatsoever.

13. COMMUNICATION

All notices or communications relating to or arising out of the agreement or any of the terms thereof shall be considered duly served on or given to the bidder if delivered to him or left at his premises, places of business or abode.

14 ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements of signing of agreement and / or submission of security deposit within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/EMD. Under such a situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated lowest bid.

15. SUPPLY CONDITIONS

a. <u>Specifications and Quality</u>

The material supplied by the successful bidder shall be of the best quality and shall comply with specifications, stipulations and conditions specified at **Annexure -IV**

b. Delivery Period

Unless otherwise specified, the hoardings should be installed and flex delivered as per the period mentioned in the work order.

- c. <u>Penalty for Delayed Delivery</u>
- i. In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be reduction in price @ 0.5 per cent of the value of the delayed goods per day of delay or part thereof subject to a maximum of 10 per cent of the total order value
- ii. Once the maximum price reduction is reached, termination of the contract may be considered. Non-compliance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of Security Deposit and other penal actions.

16. ARBITRATION

Any dispute whatsoever in any way arising out of or relating to the contract shall be referred to arbitration of the Mission Director, National Rural Health Mission, Assam or to the sole arbitration of some person nominated by him. There shall be no objection if the arbitrator so appointed happens to be an employee of National Rural Health Mission, Assam. The award of the arbitrator shall be final, conclusive and binding on all parties.

17. SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

18. LAWS GOVERNING THE CONTRACT & JURISDICTION

The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender, such dispute would be subject to the jurisdiction of the Court within the city of Guwahati only.

ANNEXURE I

UNDERTAKING

Mission Director,
National Rural Health Mission, Assam

Tender No._____ For _____

Sir,

1. I, Shri ______, on behalf of M/s ______, having registered office at _______ and branch office at-______, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of two year from the date of award of contract to us.

- 2. We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
- 3. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
- 4. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
- 5. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

SIGNATURE	:
NAME & DESIGNATION	:
DATE	:
NAME & ADDRESS OF THE FIRM	:

Annexure-II

ANNUAL TURNOVER STATEMENT OF THE BIDDER

The Annual Turnover of M/s ______ for the past three

years are given below and certified that the statement are true and correct.

Sl No.	Year	Turnover in Lakhs	
1.	2010-11		
2.	2011-12		
3.	2012-13		
	Total	- Rs Lal	chs

Seal & Signature of Chartered Accountant/Auditor Date:

AGREED TERMS & CONDITIONS

Tender No. & Date _____

A. Details of Bidder

Bidder Name:	
Offer Ref:	Contact Person:
Telephone No:	Signature:
Fax No:	E-mail:

B. Definitions

- 1. "Purchaser" means the Mission Director, National Rural Health Mission, Assam or his authorized representative.
- 2. "Bidder" means a person or firm or company who has made an offer for supply of goods and /or service as per tender.
- 3. "Vendor" or "Supplier" means a person or firm or company, to whom the order is addressed for supply of goods and /or services.
- 4. "Site" means the premises of the purchaser or any other place as decided by the Purchaser.

NOTE: The questionnaire below must be duly filled in and should be enclosed with un-priced Technical Bid, (Cover A). Clauses confirmed here under should not be repeated. All commercial terms and conditions should be indicated in this format. If necessary, details including deviations to the terms and conditions of the bid document, if any, should be enclosed as annexure to this questionnaire.

Sl. No.	Description	<u>Vendor's Confirmation</u> (Confirmed/Noted/Deviation furnished separately)
	C. Technical	
1.	Confirm that you meet the eligibility criteria as per bid	
	document and have furnished relevant documents.	
2.	Confirm acceptance of Technical Specification and	
	scope of supply as per Tender Document.	
3.	In case of deviations, confirm that the same have been	
	highlighted separately.	
4.	Confirm that literature and technical data, wherever	
	applicable, have been enclosed.	
5.	Confirm that all certificates/ documents furnished.	
6.	Confirm that Earnest Money Deposit (EMD) as per bid	
	document has been furnished in Cover A	
	D. Commercial	
1.	It is noted that any deviations to the commercial terms	
	and conditions shall lead to loading of prices or rejection	
	of offer.	
2.	Confirm that the quoted landed price of the item is	
	inclusive of cost of packing & forwarding charges,	

	freight, insurance and all duties and taxes viz. Excise
	Duty, Sales Tax/VAT.
3.	Confirm furnishing of price break-up of each item
5.	showing basic price of item and Tax/VAT as % age of
	basic price to arrive at landed price in D2 above.
4.	It is noted that the statutory variations in taxes and
т.	duties within the contractual delivery period shall be
	borne by the purchaser.
5.	If there is any variation or fresh imposition of Excise
5.	Duty at the time of supply due to various reasons,
	including turn-over, confirm that the same shall be
	borne by supplier.
6.	If clause 5 above is not acceptable, advice maximum
0.	possible rate of additional ED chargeable; this shall be
	loaded to your price.
7.	Confirm that in case any new or additional duties and
	taxes are imposed after the contractual delivery date due
	to delays attributable to the supplier the same shall be
	borne by the supplier. This will be in addition to Price
	Reduction for Delay in Delivery.
8.	Confirm acceptance of Price Reduction Schedule for
	delay in delivery @ 0.5% of delayed value of goods per
	week of delay or part thereof subject to maximum of
	10% of the total order value.
9.	Confirm acceptance of Delivery Period as indicated in
	the bid document.
10.	Confirm acceptance of relevant payment terms specified
	in the bid document.
11.	It is noted that delivery period, price reduction,
	termination etc are subject to Force Majeure Condition
	as stipulated in the bid document.
12.	Confirm that the quoted prices shall remain firm & fixed
	till complete execution of the order.
13.	a) In case you are a manufacturer confirm that the prices
	quoted are not higher in any respect than MRP
	b) In case you are a dealer/ distributor / authorized
	agent, confirm that the prices quoted are as per
	manufacturer's price list with appropriate discount
14.	Packing / forwarding, transportation, loading/ unloading
	and insurance are supplier's responsibility. However, to
	protect the items from physical damages and/or
	deterioration due to weather during transit, supplier to
	ensure proper packing & handling arrangement. Please
15.	confirm compliance.
13.	Confirm that security deposit as mentioned in Annexure IV shall be furnished.
16.	Confirm acceptance of Part Order.
10.	Confirm acceptance of Part Order. Confirm acceptance of Repeat order within 24 months
1/.	from the date of initial order at same price and terms &
	conditions.
18.	In case of material having shelf life, confirm that you Not Applicable
10.	In case of material nating over me, committating for interruptication

	have declared the same with the expiry date. Also
	confirm that such materials shall be delivered within 60
	days from the date manufacture.
1.0	
19.	It is noted that the purchaser would disown any
	responsibility / liability towards irregularity,
	contravention or infringement of any statutory
	regulations including those of patent, on manufacture or
	supply of goods covered by the order.
20.	Terms & Conditions indicated in this format shall not be
	repeated in the bid. Terms & Conditions indicated
	elsewhere and contradicting those in this format shall be
	ignored. Confirm compliance.
21.	Confirm that you shall observe the highest standard of
	ethics during bidding and in case favoured with an
	order, the execution of the order will be completed,
	without resorting to any fraud, corruption and/or
	coercion.
22.	Confirm that the offer shall be valid for a period of 90
	days from the date of bid opening.

SIGNATURE

NAME & DESIGNATION

DATE :

:

:

NAME & ADDRESS OF THE FIRM

Annexure IV

A.) Specifications:

ITEM 1 :

- a) Designing, printing and installation (on supporting structure mentioned below) of various multicolor hoardings in flex, across Assam, highlighting health messages of sizes : (i) 12' x 10', (ii) 20' x 10' for installation in Govt. Health institutions, bus stands, market places and other prominent places (all over the state of Assam) etc as prescribed by the National Rural Health Mission Directorate. Thickness of the flex : 13 Ounce/sq feet on printing of solvent machine.
- b) Supporting structure: The hoardings (of the above mentioned sizes) are to be installed on two metal posts (R.S. Joists) of size 4" x 2" and twin angle (size 2'x2') with best wood outer frame supported by 6 Nos. of horizontal members and 8 Nos. of vertical members (2"x1-1/2) inside the outer frame with G.I sheet (28 gauge) on the wooden frame.
- c) Foundation :
 - a. Depth of Footing : 4' (four feet)
 - b. Footing size : 5' x 5'
 - c. PCC : PCC with Brick Soling.
 - d. R. S. Joist : 4" Joist should be minimum 10 mm thick,
 - e. Height of the R.S. Joist should be 17' from ground level.
 - f. Bottom of the board from ground level should be 7'.

ITEM 2 :

Hiring of space for one year in prominent locations within Guwahati city for installation of Hoardings of i) 20' x 10', (ii) 20' x 30', (iii) 15' x 10' sizes.

ITEM 3:

Flex printing: 13 ounce per sq feet and four eyelid to be fitted in every piece of flex. Printing will be in solvent machine.

B.) Terms and Conditions :

1) Hoardings will be variable in nature i.e one message will be replaced by another as and when ordered by the National Rural Health Mission Director, Assam

2) The firm should specify the cost of installation of the hoardings including maintenance charges for three years. There is no necessity to show installation and maintenance charges separately. No additional payment will be made for transportation.

3) The message for printing will be supplied by the NRHM Directorate. The responsibility of designing and executing all creative tasks will lie on the firm/s. The hoardings will be the property of 15

NRHM and the hoardings will be maintained by the firm for three years from the date of installation.

4) The selected firm/s (for item 1) within 15 days of receipt of work order, shall be required to submit performance Security deposit of 10 per cent of the order value in the form of Performance Bank Guarantee in favour of the Mission Director valid for a period of 3 years. However, if the bidder fails to execute the order or fails to perform the services as per agreed terms of contract, in addition to other penal actions, the Bank Guarantee shall be en-cashed & the amount be forfeited

5) The selected firm/s (for item 2), within 15 days of receipt of work order, shall be required to submit performance Security deposit of 10 per cent of the order value in the form of Performance Bank Guarantee in favour of the Mission Director valid for a period of 1 year. The Bank Guarantee shall be returned on satisfactory completion of the work, on request. However, if the bidder fails to execute the order or fails to perform the services as per agreed terms of contract, in addition to other penal actions, the Bank Guarantee shall be en-cashed & the amount be forfeited.

6) The selected firm/s (for item 3), within 15 days of receipt of work order, shall be required to submit performance Security deposit of 5 per cent of the order value in the form of Performance Bank Guarantee in favour of the Mission Director valid for a period of 1 year. The Bank Guarantee shall be returned on satisfactory completion of the work, on request. However, if the bidder fails to execute the order or fails to perform the services as per agreed terms of contract, in addition to other penal actions, the Bank Guarantee shall be en-cashed & the amount be forfeited.

7) Security deposit will be forfeited for non-performance and that too without prejudice to other legal action.

8) As the maintenance of the hoardings will be the responsibility of the firm, they will be liable for all legal consequences arising out of bad maintenance of the hoardings.

9) If the hoardings are damaged because of storm or any other natural calamity or for any other reasons, the hoardings will be restored by the firm without any additional cost.

10) All permissions required from any government, private agency shall be obtained by the firm concerned and no extra payment will be made. Any rent paid for this purpose will be the sole responsibility of the agency.

11) Municipality taxes, as applicable, will be paid by the agency.

12) NRHM will provide only the message of the advertisement and the firm shall design and install the advertisement printing it on flex material of 13 ounce/square feet.

Annexure V

COVER 'B' – PRICED BID

Tender No._____

Sl No	Item	Basic Price	VAT/TAX	Total Cost Inclusive of Taxes in Rs	
1	ITEM 1: Installation of F	loarding at various healt	Rs h institution/market	places etc.	
1.1	ITEM 1 (Rate for installa years)	ITEM 1 (Rate for installation of hoarding as per specification, including maintenance for 3 years)			
a	12' x 10'				
b	20' x 10',				
1.2	Rate for designing and installation of flex during any change of design			yn	
a	12' x 10'				
b	20' x 10',				
2	ITEM 2 – Hiring of location/space in Guwahati City				
a	20' x 10'				
b	20' x 30'				
с	15' x 10'				
3	ITEM 3 (Printing of flex) rate in sq feet				

N.B Commercial Bid evaluation will be made as per rate offered and bid will be decided with Bidder offering lowest amount.

SIGNATURE	:
NAME & DESIGNATION	:
DATE	:
NAME & ADDRESS OF THE FIRM	:

Annexure-VI

CHECK LIST

Sl.	Cover A	Yes	NO
1.	Court Fee Stamp affixed		
2.	Undertaking as per Annexure I		
3.	Attested/notarized copy of Certificate of registration of the firm/company by the competent authority.		
4.	Attested /notarized copy of Trade License.		
5.	Attested copies of order/contracts of works relating to installation of hoardings with at least one single order of value Rs 15.00 lakhs executed during the last 5 financial years on hoarding installation/hiring.		
6.	Annual Turnover Statement of the last 3 financial year from a Chartered Accountant/Auditor in the format at Annexure II		
7	VAT/ Sales Tax Clearance Certificate, as on 31 st March of last financial year		
8	EMD in the form DD /Bankers' Cheque furnished		
9	Copy of Permanent Account Number (PAN) card		
10	Agreed Terms & Conditions as per Annexure-III		
	Cover B	Yes	NO
11	Cover B- Price Bid as per Annexure- V		