



OFFICE OF THE MISSION DIRECTOR

NATIONAL HEALTH MISSION, ASSAM

Saikia Commercial Complex, Sri Nagar Path, Near Post Office Bus Stand,
G. S. Road, Christianbasti, Guwahati – 781005

Website: <https://nhm.assam.gov.in> :: Phone No: 0361-2340236/39 :: Email Id: mdnrhmasm@gmail.com

No: NHM/ 18011/8/2020-PROC-NHM/ECF-139467/ 3-P

Dated. 25/4/2020

EXPRESSION OF INTEREST (EoI)

Purpose of the EoI & Background

In view of repeated requests coming from various corners of Assam for delivery at door steps of essential & lifesaving medicines during **COVID-19 lock down period**, Govt. of Assam Health & FW Deptt. is coming up with an innovative service “Dhanwantari- Drug store to Doorstep” to facilitate the patients in need for medicines.

Purpose of the EoI is to empanel medicine distributor/distributors based at Guwahati city, who has authorization from minimum 50 nos. of manufacturers/importers with him.

The selection process for empanelment is absolutely based on % of discount on MRP (Minimum Assured Discount should be 10% on MRP)

Important dates related to the EoI :

1. publication date : 25/4/2020 from 10.00 pm.
2. submission start date : 26/4/2020 from 11.00 am.
3. submission last date : 27/4/2020 up to 11.00 am.
4. opening date : 27/4/2020 up to 11.30 pm.
5. dropping place (Technical) : O/o the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Christianbasti, Guwahati-781005
6. opening place (Technical) : O/o the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Christianbasti, Guwahati-781005.
7. The complete set of EoI documents may be downloaded from the official website of NHM-Assam <https://nhm.assam.gov.in>

A. Important Notes:- (Supplies shall be subject to the following terms & conditions):

1. Delivery Destinations:

The empaneled medicine distributor/distributors has to supply the ordered quantity to the designated NHM State Ware House (CDWH), Narengi, Guwahati.

2. Delivery period:

Those drugs available in Guwahati are to be supplied on the same day at NHM State Ware House (CDWH), Narengi, Guwahati

Those drugs not available in Assam and to be collected from Kolkata, Mumbai, Delhi, Bangalore, Chennai, Gujrat, Rajasthan, Chandigarh etc. are to be supplied within 4 days at NHM State Ware House (CDWH), Narengi, Guwahati.

3. Payment will be made within best possible time, preferably within two days against submission of bill & receipted challan (in triplicate) with stock book entry details, from the receiving authority.

B. The quotation should be accompanied by attested copies of the following: **MARKED AS COVER A: "TECHNICAL BID" "EoI under Dhanwantari-Drug store to Doorstep" Due on.....)** and addressed to the Mission Director, National Health Mission, Assam. Saikia Commercial Complex, Srinagar Path, Christian Basti, G.S Road, Guwahati-781005.

The Price Bid will be submitted with the hard copy of the Technical Bid & without the same the said EoI will be rejected automatically. The Price Bid will be marked as COVER B "Financial Bid"

C. **Schedule of Discount Offered in Financial Bid (Cover B):**

Category	Minimum Assured Discount	Discount offered on MRP*
Medicines	10%	

D. **Following documents are to be considered as the requisite documents to be selected as technically responsive bidder and also to be considered as the documents of Technical Bid (Cover A):**

- (i) **Constitution of the Company:** Documentary evidence regarding **constitution of the bidding firm** such as Certificate of Incorporation, Memorandum & Articles of Association, Partnership Deed etc. with details like Name, Address, Telephone Number, mobile no, Fax Number, E-mail, bank account details, IFSC code & bank Address of the firm with names of the Managing Director / Partners / Proprietor must be submitted with the technical bid.
- (ii) Attested photocopy of instruments such as **Power of Attorney**, Resolution of Board, etc., by authorizing an officer of the bidding firm to submit the bid on their behalf should be enclosed along with the Bid. Such power of attorney holder is only authorized to sign and submit the bid documents.
- (iii) **Trade License:** Attested/notarized copy of valid Trade License of the firm must be submitted along with the Bid. Original license should be produced if demanded for verification.
- (iv) **Drug License:** Attested/notarized copy of valid Drug License of the firm must be submitted along with the Bid. Original license should be produced if demanded for verification.
- (v) **Annual Turnover:** The bidder must have Average Annual Turnover 10.00 Crores during the last 3 Financial Year (2016-17, 17-18 & 18-19). Attested/notarized copies of audited "Profit & Loss Statement" and "Balance Sheet" must accompany the Annual Turnover Certificate as issued by the Auditor/Chartered Accountant for the corresponding period may be submitted.
- (vi) Copy of the **GST Registration Certificate and PAN Card** shall be submitted along with the bid.

- (vii) **Work Experience:** Minimum direct distributor of minimum 50 nos. of Drugs Manufacturers/Importers. (List to be submitted with the tender).
Also Minimum direct supplier to minimum 50 nos. of retail pharmacy and minimum 10 nos. of r Hospitals. (List to be submitted with the tender).

E. CHECK LIST

Sl. No.	Cover A (Technical Bid)	Submitted (Yes or Not)
1	Constitution of the Company	
2	Power of Attorney	
3	Trade License	
4	Drug License:	
5	Annual Turnover Statement	
6	GST registration & PAN card registration	
7	Work Experience	


Mission Director, NHM, Assam

Memo No: No: NHM/ 18011/8/2020-PROC-NHM/ECF-139467/ **P-(i-iv)** Dated. 25/4/20

Copy forwarded to the:

1. Principal Secretary to the Govt. of Assam, Health & FW Deptt. for information.
2. Commissioner & Secretary to the Govt. of Assam, Health & FW Deptt. for information.
3. MIS Manager, NHM to upload immediately, the notice in the NHM, Assam Website.
4. PS to the Hon'ble Minister, Health & FW, Govt. of Assam for KIND information to the Hon'ble Minister.


Mission Director, NHM, Assam