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No: NHM/PROC/EPA/3570/2017-18/118-P Date:07/08/2018

CORRIGENDUM NO.1

EOI FOR EMPANELMENT OF PRINTING FIRMS FOR NATIONAL HEALTH MISSION, ASSAM

This has reference to the EOI No: NHM / PROC / EPA/ 3570 / 2017-18/ 7945 Date:05/07/2018 for empanelment with National Health Mission, Assam. The following amendment may be taken note of prior to submission of Bids.

1. Point No 4 of the Stage 1: Eligibility Criteria– Applicants to fulfill following criteria to move to stage 2 is amended to read as follows:

Equipment /machines: The following equipment / machines have to be necessarily present with the printer as part of their standard equipment.

Pre-press: Well qualified and experienced DTP department. Use of latest versions of the software available such as Corel Draw, Page maker, Photoshop, Illustrator, Freehand etc.

•Proof reading team equipped with latest software to eliminate errors at the artwork stage.

•State of the art pre-press facility like :

Flat bed scanners : Minimum 1 no.
Latest Macintosh : Minimum 1 no.
Digital printer: Minimum 1 no.
CTP machine: Minimum 1 no.
5 and 4 colour print Sheet Fed machine: Minimum 1 no.
5 and 4 colour Web offset machine: Minimum 1 no.

Post Press : Must possess post press facilities like Varnish, Foiling, Punching, Pasting, Binding, Lamination, Texture UV, embossing, Spot Gloss UV , Automatic box making machines , Folding, Automatic Pining machines. Minimum requirement should be as follows:

Sl. no	Description of Machineries	Minimum Requirement
a.	Machine for Foiling	Minimum 1 no.

b.	Machine for Punching	Minimum 1 no.
c.	Machine for Pasting	Minimum 1 no.
d.	Machine for Binding	Minimum 1 no.
e.	Machine for Lamination	Minimum 1 no.
f.	Machine for Texture UV	Minimum 1 no.
g.	Machine for Embossing	Minimum 1 no.
h.	Machine for Spot Gloss UV	Minimum 1 no.
j.	Machine for Folding	Minimum 1 no.
k.	Machine for Automatic Pinning	Minimum 1 no.

2. Clause vi. Manpower requirement is amended to read as follows:

Computers operators: minimum 2 with 4 years work experience.(enclose bio-data and work experience Certificate)

Number of workers in processing department: minimum 3 with 4 years work experience. (enclose bio-data and work experience Certificate)

Number of proof readers : minimum 2 with 4 years work experience.(enclose bio-data and work experience Certificate)

Qualified printing technologist/**trained technical person supported by training certificate from Govt. recognized Institute** - at least one with 4 years work experience. (enclose bio-data and work experience Certificate)

3. Clause vii. Tax registrations/Certificates of the tender is amended to read as follows:

The Printer should submit PAN No; GST registration/certificate etc. The printer should have the requisite registration and permissions of the State and other regulatory authorities (Necessary copies of State registration and **Trade License** to be enclosed).

4. Clause viii. **Capabilities: (To be Self Certified) of the tender is amended to read as follows:**

- The printer should be in the approved panel of at least five large companies/ Govt. organization in the country.
- Samples of at least 5 print jobs in four/five colour and coating Offset of different clients completely printed and produced by printer to be enclosed. The samples must show variety of print techniques like spot UV, varnish, matt laminated print, embossing, Fnl stamping, etc.

5. Second stage of EVALUATION METHODOLOGY OF EOI is amended to read as follows:

Second-stage- short-listing: Assessment based on documents submitted, printing samples and through physical verification by departmental committee (Format 'A' enclosed at Annexure II)-100 marks

Qualifying agencies to score at **least 60 % of marks** during evaluation –Evaluation 1 (printing press set up) and Evaluation 2 (prestigious publication and award winning works). In case printing press is unable to score **60 % of marks**, they will be subjected to disqualification. (Refer Annexure-II).

6. **FORM-1 is amended to read as follows:**

FORM-1

PARTICULARS FOR EMPANELMENT OF PRINTERS

Name of the Printing Press							
Whether Press owned by you							
Postal Address							
Phone No (s)							
E-mail							
Contact Person	Name						
	Designation						
	Cell Number						
Year of Commencement: (Please attach registration documents for proof)							
Equipment and Machinery (Self –certified)							
Pre-press(Pls mention numbers)	DTP Software	Scanners (Flat Bed and Drum)	Digital Printer	MAC and other Computers	CTP Machine	5 & 4 colour print sheet fed machine	5 & 4 colour web offset
Post -Press	Foiling						
	Punching						
	Pasting						
	Binding						
	Lamination						
	Texture UV						
	Embossing						
	Spot Gloss UV						
	Folding						
	Automatic Pinning machine						

	Folding				
	Automatic Pinning machine				
Generator facility					
Manpower	DTP Artist	Proof Readers	Process Dept.	Printing Technologist/ Certified printing expert	Others
Samples completely produced and printed in the facility					
Top 5 print jobs in four/five colour and coating offset of different clients	1. 2. 3. 4. 5.				
List of minimum 5 Clients with performance certificate and work orders/agreements.	1. 2. 3.				
Tax Registration Certificate					
PAN Number					
GST Number					
Trade License No					

7. **Check List amended to read as follows:**

<u>CHECK LIST</u>

	Cover A	**Yes**	**No**	**Page No**
1.	Tender Document Fee furnished	**All these documents must be submitted offline and scanned**	**All these documents must be submitted offline and scanned**	
2.	Documentary proof of commencement			
3.	Letter of Authorization as per Annexure-III			
4.	Undertaking as per Annexure V			

5.	Undertaking as per Annexure VI	**copy of the same must be uploaded online**	**copy of the same must be uploaded online**	
6.	Undertaking as per Annexure VII			
7.	Average Annual Turnover as per Annexure VIII			
8.	Supporting Profit and Loss and Balance Sheet Statement of the last five financial years			
9.	Confirmation letter that the agency is in a position to provide a dedicated team (as per client's approval)for serving NHM			
10	Top 5 print job in four/five colour and coating offset			
11	PAN No ,GST Certificate/ Registration			
12	Trade License			

8. **<u>Annexure II is amended to read as follows:</u>**

ANNEXURE-II

PARAMETERS FOR EVALUATION- STAGE II

After screening the applications based on the qualifying criteria, the shortlisted agencies will be evaluated on the following parameters:

Assessment of equipment, manpower and quality work by Committee members from NHM Assam – 100 marks

- Qualifying agencies to score at least 60 % of marks during evaluation –Evaluation 1 (printing press set up) and Evaluation 2 (prestigious publication and award winning works). In case, printing press is unable to score 60 % of marks, they will be subjected to disqualification

Evaluation 1			Evaluation 2			
Name	Printing press set up (Based on the physical verification)		No. of International Standard Book Number (ISBN) publications / No. of International Standard Serial Number (**ISSN**) publications (supporting document be provided)-**Total : 20 marks**	Audited Cumulative Turnover from printing activities only as per Annexure VIII in the past five (05) financial years (2012-13, 2013-14, 2014-15 2015-16 and 2016-17)-**25 marks**	Experience in Printing Industry (to be supported by Certificate of Incorporation/Establishment)-**25 marks**	Total (100)
	Machineries (pre and post) (15) Minimum Machineries-10 marks More than minimum (at least for any 3 equipment)-15 marks	**Manpower set up (15)** Minimum Manpower-10 marks More than minimum (at least for any 3 cadres) - 15 marks	Upto 5 nos. - **10 marks** More than 5 nos. -**2 0 marks.**	1 Crore- 10 marks Up to 5 Crore-20 marks More than 5 Crore -25 marks	More than 5 years and upto 7 years=**10 marks** More than 7 years and upto 10 years**=20 marks** More than 10 years**=25 marks**	

9. It is also clarified that the estimated budget of printing work for the current financial year 2018-19 for NHM, Assam is Rs.2000.00 Lakhs.

All other terms and conditions of the tender referred to above shall remain unchanged. The end date of bid submission is extended to **17/08/2018** up to 2:00 PM. Bid shall be opened on **17/08/2018 at 4.00 PM.**

Sd/-
Mission Director, NHM, Assam