

User Manual
For
e-Transfer Application System (For District Level)
(Version 1.0)

Under
Swasthya Sewa Dapoon
(Date of Publication: 19th May 2023)



National Health Mission
Department of Health & Family Welfare
Govt. of Assam

For District Level, Block Level and Health Institution Level Employees.

Step1: Write 118.185.73.226 in address bar of **web browser. (Google Chrome id preferable)**

The following page will open as shown in Figure 1.



Figure: 1

Now click on the arrow on right top of the page as show in the Figure 2 below.



Figure: 2

The following page will open as shown in Figure 3

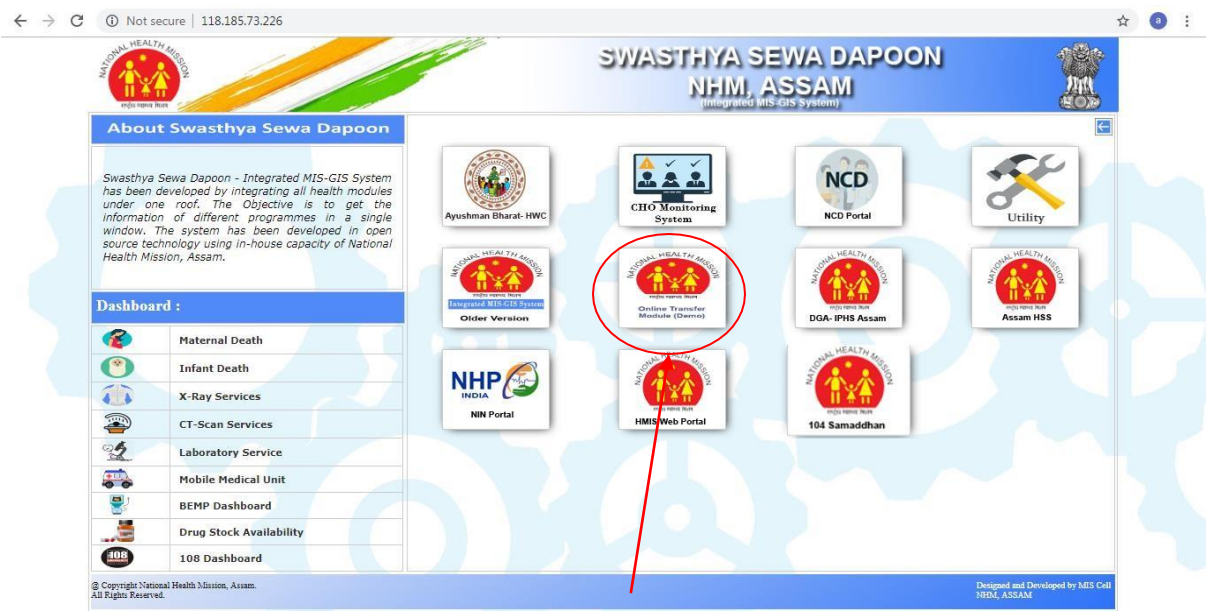


Figure: 3

Now click on the Transfer module tab as shown in Figure 3.

After clicking on the above tab, Transfer Module Login page will open as shown in Figure 4.



Figure 4

Step2: Login to the Online Transfer Module.

Enter NHM Assam Employee Id as User Id and same for the password also for the first time to login to the System. (If you have already changed the password then you can use the changed password).

The following page will display as shown in Figure 5 for the first time to change password after login to the system (If you have already changed the password then it will not come).

The screenshot shows the 'CHANGE PASSWORD' interface of the SWASTHYA SEWA DAPOON NHM, ASSAM system. The header includes the National Health Mission logo, the system name, and the tagline '(Integrated MIS-GIS System)'. A navigation bar contains 'Home', 'Transfer', and 'Logout' links. The main form area has three input fields: 'Old Password', 'New Paasword', and 'Re Enter Password'. A 'Change Password' button is located below these fields. The footer contains copyright information and credits to the MIS CELL NHM, ASSAM.

| CHANGE PASSWORD | |
|--|--------------------------|
| Old Password | <input type="password"/> |
| New Paasword | <input type="password"/> |
| Re Enter Password | <input type="password"/> |
| <input type="button" value="Change Password"/> | |

@ Copyright National Health Mission, Assam. All Rights Reserved. Designed and Developed by MIS CELL NHM, ASSAM

Figure 5

After successful login to the system, the following home page will open as show in Figure 6.

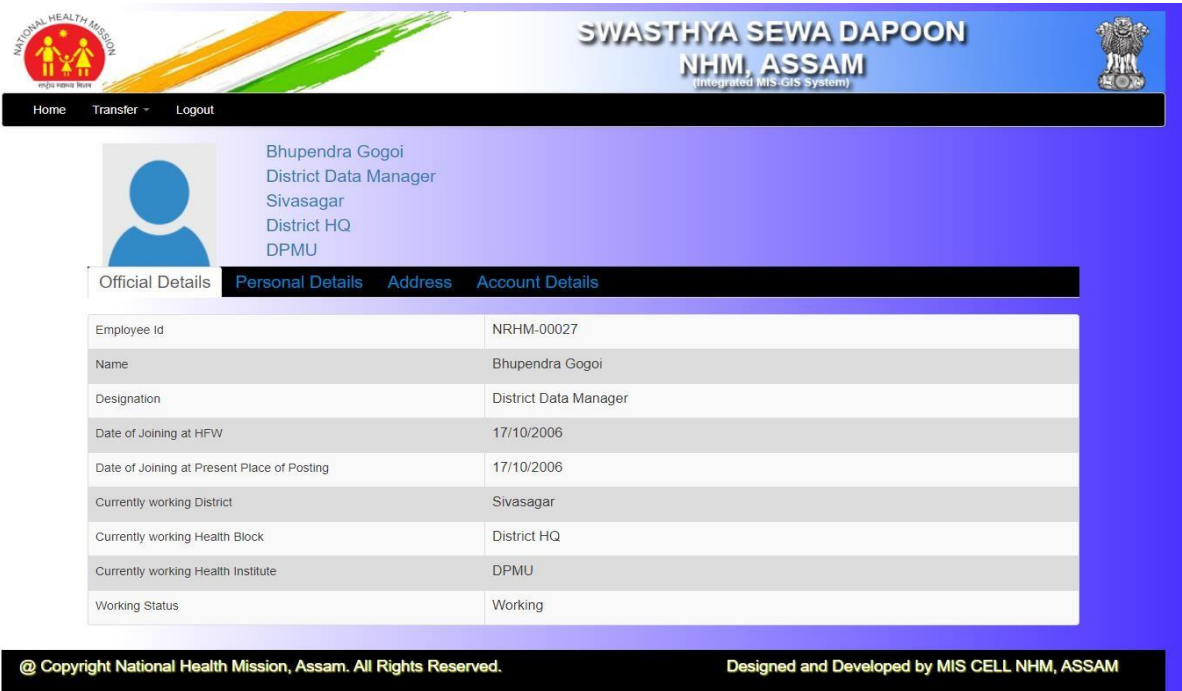


Figure 6

Step 3:. Apply transfer for General Employees

Click on the Application Menu and click on General Employees menu options as shown in the figure below

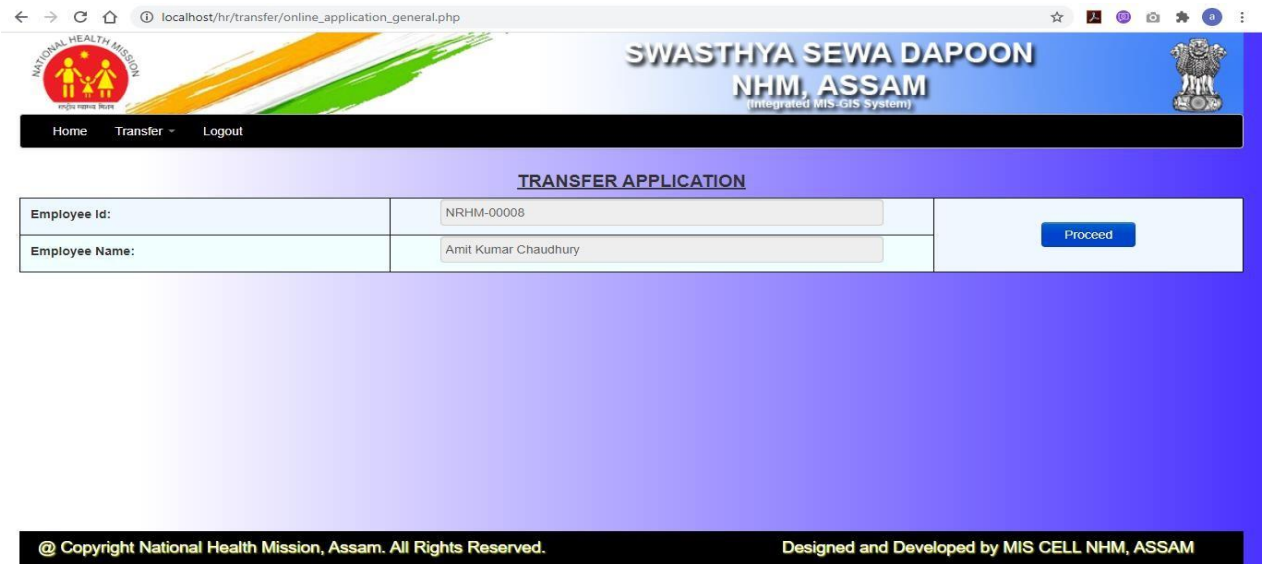


Figure 7

After clicking on the proceed button the following page will appear as shown in Figure 8.



SWASTHYA SEWA DAPOON

NHM, ASSAM

(Integrated MIS-GIS System)



Home

Transfer

Logout

TRANSFER APPLICATION

Employee Id:

NRHM-00008

Employee Name:

Amit Kumar Chaudhury

Proceed

Employee Level:*

District

✓

Employee Name:*

Amit Kumar Chaudhury

✓

Designation:*

District Data Manager

✓

Date of Joining AI HFW:*

23-11-2011

✓

Date of Joining Present Place of Posting:*

16-03-2018

✓

Home District:

✓

PRESENT PLACE OF POSTING

District Name:

Baksa

✓

BPHC Name:

Barama

✓

HI Name:

NOTIONAL SC 3(NSC)

✓

APPLYING FOR TRANSFER TO

Preference 1st

District Name:

Select District

▼

BPHC Name:

Select Block

▼

HI Name

Select HI

▼

Preference 2nd

District Name:

Select District

▼

BPHC Name:

Select Block

▼

HI Name

Select HI

▼

Preference 3rd

District Name:

Select District

▼

BPHC Name:

Select Block

▼

HI Name

Select HI

▼

Preference 4th

District Name:

Select District

▼

BPHC Name:

Select Block

▼

HI Name

Select HI

▼

Preference 5th

District Name:

Select District

▼

BPHC Name:

Select Block

▼

HI Name

Select HI

▼

If transferred earlier
(Give details):

Have you applied for transfer in
the last 6 months (Y/N):

☐Yes

☐No

Supportign Document1

Choose File

No file chosen

Supportign Document2

Choose File

No file chosen

Supportign Document3

Choose File

No file chosen

☐The facts stated above are true to the best of my knowledge and belief. In case of any false statement, I
am liable for any action the authority may deem fit and proper.

Submit

@ Copyright National Health Mission, Assam. All Rights Reserved.

Designed and Developed by MIS CELL NHM, ASSAM

Figure: 8

Now select all available Preferences, select supporting documents click on Submit Button to apply.

NATIONAL HEALTH MISSION, ASSAM

Page 7

View Application: Click on view print application to view or print application as shown in figure below.



SWASTHYA SEWA DAPOON

NHM, ASSAM

(Integrated MIS-GIS System)



Home

Transfer

Logout

Apply Transfer

View Print Application

Reports [List of Applications]

Edit Application

TRANSFER APPLICATION

| | | |
|---|-----------------------|---|
| NRHM-00027 | | |
| Bhupendra Gogoi | | |
| Designation:* | District Data Manager | |
| Date of Joining under NRHM:* | 17/10/2006 | |
| Date of Joining Present Place of Posting:* | 17/10/2006 | |
| Home Town: | Sivasagar | |
| PRESENT PLACE OF POSTING | | |
| District Name: | Sivasagar | |
| BPHC Name: | District HQ | |
| HI Name: | DPMU(Others) | |
| APPLYING FOR TRANSFER TO | | |
| Preference 1 st | District Name: | Barpeta |
| | BPHC Name: | Barpeta Road |
| | HI Name: | BARPETA ROAD(BPHC) |
| Preference 2 nd | District Name: | Nagaon |
| | BPHC Name: | Buragohaitan |
| | HI Name: | Khaloigaon(Sub Centre) |
| Preference 3 rd | District Name: | Darrang |
| | BPHC Name: | KHARUPETIA |
| | HI Name: | ARIMARI(Sub Centre) |
| Preference 4 th | District Name: | Sonitpur |
| | BPHC Name: | Bihaguri |
| | HI Name: | Bahuman(Sub Centre) |
| Preference 5 th | District Name: | Darrang |
| | BPHC Name: | PATHARI GHAT |
| | HI Name: | BEHAIGAON(Sub Centre) |
| Have you applied for transfer in the last 6 months (Y/N): | | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Recommendation: | | <div>new</div> |
| Status: | | Pending |
| <input checked="" type="checkbox"/> The facts stated above are true to the best of my knowledge and belief. In case of any false statement, I am liable for any action the authority may deem fit and proper. | | |

Print

@ Copyright National Health Mission, Assam. All Rights Reserved.

Designed and Developed by MIS CELL NHM, ASSAM

Figure 9

In this option, user can see the status of their Applications.