

Instructions for the candidates for the Counselling to be held on 29th to 31st December 2020 for posting as Community Health Officers (CHOs) under NHM, Assam

Instructions:

1. **The Counselling will be conducted through Zoom.** None of the candidates need to come to the Office of the Mission Director, NHM, Assam for physical attendance for the Counselling.
2. Zoom Meeting Link will be sent to the registered Mobile Number for each Batch through SMS / WhatsApp **One hour prior** to the counselling for each batch as follows

A. July 2019 Batch on 29th Dec 2020

Morning Session : Rank 1 to 100 : 10 AM onwards
Afternoon Session : Rank 101 to 205 : 1:30 PM onwards

B. Jan 2020 Batch on 30th Dec and 31st Dec 2020

30th Dec 2020

Morning Session : Rank 1 to 100 : 10 AM onwards
Afternoon Session : Rank 101 to 200 : 1:30 PM onwards

31st Dec 2020

Morning Session : Rank 201 to 300 : 10 AM onwards
Afternoon Session : Rank 301 to 389 : 1:30 PM onwards

3. Only the candidates as per Rank and allotted Batch Timings shall attend in respective Batch.
4. The candidate must login with the following ID format for attending the Zoom Counselling –

[Candidate Rank_Candidate Name].

e.g. 5_Trishna Gogoi;

205_Beauty Saikia

The candidates will be admitted into the Zoom Virtual Counselling Room only if the login name is as per above format in respective batch. In case of any delay in logging in due to improper login name, the candidate may not be able to select the place of posting as per the merit list.

5. All candidates shall login in to the Zoom meeting **30 minutes** prior to 10:00 AM (for Batch 1) and 1:30 PM (for Batch 2) respectively without fail.

6. In case of any candidate not logging in within the stipulated time and he/she may not be able to choose the place of posting as per the Rank.
7. If any candidate cannot attend in the online counselling due to unavoidable reasons, in that case he/she may authorize any other person in writing along with relevant documents and the decision/selection of place of posting of the authorized person will be treated as **decision/selection of the candidate**. The authorized person shall attend the counselling accordingly with login as per format.
8. During the counselling, candidates will be called as per merit list and he/she will have to opt the place of posting from the list. The selection of place of posting shall be completed within 1 ½ minutes.
9. Once a candidate selects and accepts a place of posting, he/she will not be allowed to alter the place of posting
10. Dashboard Link of the Online Counselling will be available in the NHM Assam Website during the Counselling to enable the candidates view the live status of available vacant positions and allotted postings will be displayed on a screen continuously.

Submission of Documents:

1. The candidates shall email the clear scanned copies of the following documents to the email ID nhmassamrecruitment2020@gmail.com prior to the counselling.
 - a. IGNOU CCH Marks Card
 - b. NHM Engagement Letter (in case of NHM In-service candidates)
[Please note only those candidates who were engaged under NHM at the time of application of CCH Course will be considered as In-service candidate. Any candidate who was engaged under NHM after the completion of receipt of application of CCH Course, will not be considered as In-service candidate.]
 - c. CCH Counselling Acceptance Letter.
 - d. Identity & Address Proof (Passport / Drivers' License / Voter Card/ etc.)
 - e. HSLC Certificate / Any DOB proof
2. Any discrepancy detected later in the documents may lead to the disqualification and forfeiting of the candidature, followed by legal proceedings against any such misdeed.

Issue of Engagement Letters/Order:

1. For July-2019 Batch (29th Dec 2020)

- All Pass-outs of July-2019 Batch shall invariably attend the counselling as per the Merit List.
- Upon completion of Counselling, the currently engaged CHOs in Kamrup metro, Kamrup Rural and Morigaon for COVID-19 pandemic will be re-posted in the chosen place of posting as per the Counselling.
- Those candidates who didn't join or passed in re-evaluation shall attend the counselling as per the Merit List and will be issued fresh engagement Order.
- After receipt of the Engagement Order/Letter, the candidates shall accordingly get release from their current place and report for joining at their respective places of posting within 7 days.

2. For January-2020 Batch (30th Dec 2020 & 31st Dec 2020)

- All Pass-outs of January-2020 Batch shall invariably attend the counselling as per the Merit List.
- Upon completion of Counselling, they will be posted in the chosen place of posting as per the Counselling.
- After receipt of the Engagement Order/Letter, the candidates shall accordingly get release from their current place and report for joining at their respective places of posting within 7 days.

3. All release and joining procedure will be done at the District and Block Level. No candidate need to come to State Head Quarter, NHM, Assam for these queries.

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